

**THE STATE OF TEXAS**

**COUNTY OF COKE**

On this the 14th day of October, 2025, at 8:45 a.m., the Honorable Commissioners' Court met in regular session in the usual meeting place thereof, the courthouse in Robert Lee.

The meeting opened with the pledge to the flag, and prayer was offered by Commissioner Chisholm.

Judge Spain announced the presence of a quorum with all members of the court being in attendance.

Hal Spain	County Judge
Donald Robertson	Commissioner, Pct. #1
Henry Chisholm	Commissioner, Pct. #2
Kizzie Waggonner	Commissioner, Pct. #3
Danny Webb	Commissioner, Pct. #4

and Cindy Sawyer, Deputy Clerk, when the following proceedings were had, to wit;

**PUBLIC HEARING TO PRESENT INFORMATION AND RECEIVE PUBLIC COMMENT FOR THE DESIGNATION OF GOAT MOUNTAIN WINDPOWER REINVESTMENT ZONE #1**

The public hearing opened at 8:46 a.m. Gerald Byrd with Ernst & Young, LLC led the discussion concerning the Goat Mountain Windpower Reinvestment Zone #1, and answered questions from those present.

**CLOSE PUBLIC HEARING**

Judge Spain closed the public hearing at 8:59 a.m.

On this the 14<sup>th</sup> day of October, 2025, at 9:08 a.m., the Honorable Commissioners' Court met in regular session in the usual meeting place thereof, the courthouse in Robert Lee.

Judge Spain announced the presence of a quorum with all members of the Court being in attendance.

**PUBLIC HEARING TO PRESENT INFORMATION AND RECEIVE PUBLIC COMMENT ON THE COUNTY CLERK'S ARCHIVAL PLAN FOR FY 2025/2026**

Judge Spain announced that the public hearing will be passed until a later date.

**PUBLIC COMMENT**

Gary Merrill with All Copy of Abilene, Texas presented a proposed contract for updated copy machines in the Sheriff's Office, Tax Office and Mail room. The contract will be added to the October 27th, 2025 agenda for action.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING RESOLUTION DESIGNATION GOAT MOUNTAIN WINDPOWER REINVESTMENT ZONE #1**

Commissioner Chisholm made a motion to approve the resolution designating Goat Mountain Windpower Reinvestment Zone # 1. Commissioner Robertson seconded the motion. Motion carried. See attachment.

#### **CONSENT AGENDA**

Commissioner Chisholm made a motion to approve the Consent Agenda as presented, which includes approving the minutes from September 22<sup>nd</sup>, 2025 and minutes from September 29<sup>th</sup>, 2025, Extension Report, Sheriff's Report, Tax Assessor's Report, County Attorney's Report, District/County Clerk's Report, County Auditor's Report, Constable's Report, Pct. 1, J.P. Report, D.R. Report, and the payment of bills. Commissioner Webb seconded the motion. Motion carried. See attachments.

#### **BURN BAN**

No action taken. Burn Ban remains on.

#### **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ADDING JENNIFER BURDETT TO THE ROBERT LEE STATE BANK CHECKING ACCOUNT SIGNATORY LIST, DELETING MEGAN DEAN FROM THE LIST, AND MAKING OTHER CHANGES IN THE SIGNATORY LIST IF NECESSARY**

Commissioner Chisholm made a motion to approve adding Jennifer Burdett to the Robert Lee State Bank signatory list, deleting Megan Dean from the list, and making other changes to the signatory list if necessary. Commissioner Waggoner seconded the motion. Motion carried. See attachment.

#### **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING A LINE ITEM TRANSFER OF ITEMS IN THE CURRENT BUDGET OF THE COUNTY AUDITOR TO THE TREASURER'S OFFICE**

Commissioner Chisholm made a motion to approve transferring line items in the current budget of the County Auditor to the Treasurer's office. Commissioner Waggoner seconded the motion. Motion carried.

#### **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING THE APPROVAL/DENIAL OF A DEPARTMENT POLICY ADDITION TO THE COKE COUNTY PERSONNEL POLICY**

Commissioner Chisholm made a motion to approve a Department Policy addition to the Coke County Personnel Policy that states "To avoid misunderstanding, it is best practice to route employee concerns through their direct supervisor. That way, departmental boundaries are respected and allow leadership to address matters appropriately". Commissioner Robertson seconded the motion. Motion carried. See attachment.

#### **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING APPROVAL/DENIAL OF AN INTERLOCAL AGREEMENT WITH THE ROBERT LEE FIRE DEPARTMENT**

Commissioner Waggoner made a motion to approve the interlocal agreement with the Robert Lee Fire Department. Commissioner Chisholm seconded the motion. Motion carried. See attachment.

#### **CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING THE NOMINATION OF CANDIDATES FOR THE COKE CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS, INCLUDING THE SUBMISSION OF THE RESOLUTION AND VOTING ALLOCATIONS**

Commissioner Chisholm made a motion to approve the nomination of Donald Robertson as a candidate for the Coke Central Appraisal District's Board of Directors, including the submission of the resolution and voting allocations.

Commissioner Waggonner seconded the motion. Motion carried. See attachments.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING THE FY2026 TIDC FORMULA GRANT RESOLUTION**

Commissioner Chisholm made a motion to approve the FY2026 TIDC Formula Grant Resolution. Commissioner Waggonner seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION ON THE APPROVAL/DENIAL OF THE COKE COUNTY CLERK'S OFFICE RECORDS ARCHIVAL PLAN FOR FY2025/2026**

No action taken.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING THE APPROVAL/DENIAL OF AN INTERLOCAL AGREEMENT BETWEEN MITCHELL COUNTY AND COKE COUNTY REGARDING HOUSING OF COKE COUNTY INMATES IN THE MITCHELL COUNTY LAW ENFORCEMENT CENTER/JAIL**

Commissioner Chisholm made a motion to approve the Interlocal Agreement between Mitchell County and Coke County regarding the housing of Coke County inmates in the Mitchell County Law Enforcement Center/Jail. Commissioner Robertson seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION APPROVAL/DENIAL OF ALLOWING THE FEES WAIVED FOR THE ROBERT LEE RECREATION CENTER AND PAVILION FOR THE SHINDIG, WHICH IS A 501(C) 3 ORGANIZATION**

Commissioner Waggonner made a motion to approve waiving the fees for the Robert Lee Recreation Center and Pavilion for the Shindig, which is a 501(c) 3 organization. Commissioner Webb seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING APPROVAL/DENIAL FOR HOME-SCHOOLED CHILDREN TO USE THE ROBERT LEE REC HALL ONE DAY/WEEK FOR KARATE LESSONS**

Passed until next Court on October 27<sup>th</sup>, 2025.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING OPENING/ACCEPTING SEALED BIDS FOR TWO 2026 FORD SUPERCREW 4X4 POLICE RESPONDER PICKUPS FOR THE SHERIFF'S OFFICE**

Judge Spain opened two sealed bids and made a motion to accept the bid of \$48,065.50 from Ivey Motors for two 2026 Ford Supercrew 4X4 Police responder pickups for the Sheriff's office. Commissioner Waggonner seconded the motion. Motion carried. See attachments.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING RENEWAL OF THE AAA NUTRITION SERVICES AGREEMENT THROUGH SEPTEMBER 30, 2026**

Commissioner Chisholm made a motion to approve the renewal of the AAA Nutrition Services agreement through September 30<sup>th</sup>, 2026. Commissioner Waggonner seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING PAYMENT OF A BOND INCREASE FOR THE COUNTY JUDGE IN THE AMOUNT OF \$1554.61**

Commissioner Chisholm made a motion to approve the payment of a bond increase for the County Judge in the amount of \$1554.61. Commissioner Webb seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING EXTENSION OF WILDFIRE DISASTER DECLARATION FOR COKE COUNTY**

Commissioner Chisholm made a motion to approve the extension of the Wildfire Disaster Declaration for Coke County until October 27<sup>th</sup>, 2025. Commissioner Waggoner seconded the motion. Motion carried. See attachment.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING ACCEPTING RESIGNATIONS, TERMINATIONS, TRANSFERS, NEW HIRES, ETC.**

Commissioner Chisholm made a motion to accept the termination of Megan Dean effective October 15<sup>th</sup>, 2025. Judge Spain seconded the motion. Motion carried.

**CONSIDER AND TAKE APPROPRIATE ACTION CONCERNING BUDGET AMENDMENTS AND LINE-ITEM ADJUSTMENTS**

Commissioner Waggoner made a motion to accept the budget amendments and line-item adjustments as presented. Commissioner Chisholm seconded the motion. Motion carried. See attachment.

**REPORTS**

Commissioner Chisholm reported that he received a call from the city of Bronte regarding the grants for tire disposal. There was discussion on the subject and Judge Spain reported he would apply for the grants on both sides of the county.

Commissioner Webb reported that the Solar Field was up and running and they had a contractor for land clearing. They are considering a group for controlled burns after checking with the Insurance company and will be added as an agenda item in the future.

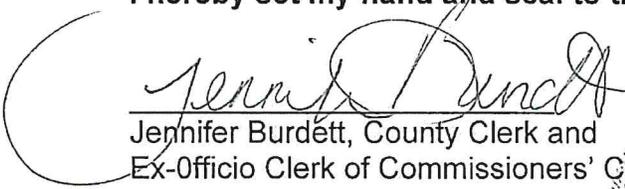
Commissioner Waggoner reported that there is a deficit in the Pct. 3 budget. County Treasurer Stephanie Samaniego will be looking into the discrepancy. Commissioner Waggoner also made comments about the tension in the Courthouse between all employees and Elected Officials. Discussion was had about Communication within the Courthouse.

Judge Spain adjourned the meeting at 10:45 a.m.

As per HB 2931, Section 4:

**I, Jennifer Burdett, County Clerk of Coke County, Texas do hereby attest that this is an accurate accounting of the proceedings of the Commissioners' Court Meeting that met in Regular Session on August 11th, 2025.**

**I hereby set my hand and seal to this record August 25th, 2025.**

  
Jennifer Burdett, County Clerk and  
Ex-Officio Clerk of Commissioners' Court

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Hal Spain, County Judge

